



# Middletown Public Schools

Marco Gaylord, Director of District Operations

---

August 14, 2013

Dear Parents/Guardians:

In an effort to operate the school buses of our Middletown students in a timely manner the Middletown Public Schools Transportation Department is once again seeking your assistance. Please have your child or children at their assigned bus stops ten (10) minutes before the time you are notified regarding the bus stop pick-up time and be visible to the bus drivers. Students should not be waiting in cars on the side of the road, in their homes or in their garages as it becomes impossible for bus drivers, and especially substitute bus drivers, to look for or wait for the children.

Both the school district's transportation carrier, DATTCO and the school system have worked diligently on all bus routes and bus stops, and the schedules can be met as long as we continue to work together to ensure that all our students are in the right place at the right time.

Please be advised that DATTCO bus drivers will not provide transportation to any student who is not at the designated stop at the designated time. They will not wait for a student to walk up the street to the bus or walking out of their homes or garages. There will be no exceptions to this rule.

Please also note that parents and/or guardians are not allowed to board regular education school buses under any circumstances.

Thank you in advance for your cooperation and support in this matter. On behalf of the Middletown Public Schools I wish you and your child or children a positive, rewarding and safe school year.

Best regards,

A handwritten signature in blue ink, appearing to read "Marco Gaylord", is written over a faint, larger version of the same signature.

Marco Gaylord  
Director of District Operations

MG/