

**MINUTES  
COMMUNICATIONS COMMITTEE**

December 14, 2010

**CALL:** The Tuesday, December 14, 2010 meeting of the Board of Education Communication Committee was called to order at 3:15 PM by C. Gill in the Conference Room C at the Alfred B. Tyschen Administration Building, 310 Hunting Hill Avenue, Middletown Connecticut.

**PRESENT:** Corinne Gill, Catherine Crimmins Lechowicz and Barbara Senges

**UP-DATES and DISTRIBUTIONS:** C. Gill noted that the information on ETS responsibilities (Educational Technology Specialist) would be forthcoming from the Technology Director and would be passed on to committee members. The information presented by the Director at the last meeting was distributed along with the Minutes of November 16, 2010.

**RECOMMENDATION CONSIDERATIONS:** There was a general discussion on some possible recommendations regarding the Honeywell System, School Web Sites and Teacher Web Sites that led to a discussion regarding web masters and ETs. B. Senges noted that consideration should be given to the roles of ETS versus Media Specialists and whether it would impact the committee's final recommendations.

**ON-LINE PARENTAL ACCESS:** The members discussed the survey results concerning parents having electronic access to student grades and scores; particularly at the middle and high school level. It was noted by B. Senges that parents were most likely more interested in access to the grade book marks than report cards. The information provided through the report cards at various grade levels, standard based report cards and student progress were also reviewed. C. Crimmins Lechowicz asked about the inclusion of cumulative grade information at the high school level and B. Senges noted that it was most likely possible that the information could be included in an accessible electronic format.

It was mutually agreed that the committee would consider specific recommendations on all of these matters and changes to Goals and Objectives at the January meeting when the full committee could be present. C. Gill noted that any recommendations should take into consideration existing policies and regulations and that policies concerning communications and/or associated thereto would be forwarded to members.

**BOARD MEETING & PUBLIC SESSION:** The committee briefly discussed information recently received from Marco Gaylord requesting Board consideration of changes in the Public Session format of Board meetings. It was agreed that C. Gill would discuss this with Mr. Gaylord and share the information with the Committee and forward previously received information to community committee member C. Crimmins Lechowicz.

**ADJOURNMENT:** The meeting was adjourned by mutual consent at 3:55 PM

Submitted by Corinne Gill  
Communications Committee Chair

**NEXT MEETING: TUESDAY, January 18, 2011 AT 3 P.M., ADMINISTRATION BUILDING**