MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE

Tuesday, October 16, 2012
Dr. Alfred B. Tychsen Administration Building
8:00 a.m.

Board of Education Policy Committee Members Present:
Sheila Daniels, Chair, Eva Hart, and Ed McKeon

Also Present:
Dr. Patricia Charles, Superintendent, Kathleen F. Bengtson, Administrative Assistant, and Sheila Giardina (sheila-g@comcast.net) Community Member.

Our new community member, Sheila Giardina, was welcomed as a great addition to our Policy Committee meetings.

The following policies were discussed:

SERIES 0000 – Mission – Goals – Objectives

The Policy Committee and Dr. Patricia Charles have decided to review the entire Manual of Policies, Regulations and Bylaws starting from the beginning. Therefore, we are starting with SERIES 0000.

Policy #0000 – Mission/Philosophy The Committee reviewed this policy and decided the following:

The Mission section of this policy - A discussion took place on how we should determine this statement. Dr. Charles stated she would prefer a mission statement that is not so wordy. What is most critical for the mission statement is a few key words, such as Educate, Inspire, etc. Dr. Charles hopes the process of selecting a mission statement would be interactive and probably best done in a workshop. At the next Board meeting, the Policy Committee will request a special workshop to work on the mission statement and goals. Sheila Daniels will email Dr. Gene Nocera to inform him of this request.

For the Philosophy section of this policy – The Committee reviewed our present policy along with CABE’s suggested policy. It was decided to take part of CABE’s policy. Kathy will put it together and then forward it to the Policy committee for its review.

Policy #0050 – Code of Ethics – include the City’s Code of Ethics along with the Board of Education Ethics. We will check with the city to see if anything is updated. The Committee reviewed the CABE Standards of Leadership and decided to change our current ethics by substituting CABE’s ethics codes 1-17 and eliminate the wording “Standards of Leadership.”

The Policy Committee recommended this revised Policy #0050 Code of Ethics be presented to the Board of Education at its next meeting and will require two readings. All members agreed.
**Policy #0200  Goals and Objectives District Goals**  Dr. Charles stated these goals are what all administrators and teachers goals are based on. Goals should be done as a Board and then go out to the Administrators and Teachers for their input, then taken back to the Board and ultimately we will get goals that work for everyone. Our Staff is one of our most wonderful resources. We must make sure we get the best and retain the best.

Ed McKeon suggested having a workshop on the goals. The Committee thought it would be important to have Pat Charles present what she would suggest for goals prior to that workshop.

The Committee thought a facilitator should be appointed for this workshop. Sheila Daniels will discuss this with Dr. Gene Nocera. Sheila Daniels wants the workshop to be objective.

**Policy #0300 – Policies for the Public Schools**  - This policy is not required and was last revised on April 13, 2004. The Committee reviewed this policy and found it to be unnecessary.

The Policy Committee recommended this Policy #0300 – Policies for the Public Schools be DELETED from the Middletown Manual of Policies, Regulations and Bylaws. and be presented to the Board of Education at its next meeting and will require two readings. All members agreed.

**Policy #0500 Comprehensive Improvement Plans/Schedules**  – This policy is not required and was last revised on May 27, 2003. The Committee reviewed this policy and found it to be unnecessary.

The Policy Committee recommended this Policy #0500 Comprehensive Improvement Plans/Schedules be DELETED from the Middletown Manual of Policies, Regulations and Bylaws. and be presented to the Board of Education at its next meeting and will require two readings. All members agreed.

**Policy #0521 Equal Opportunity- Nondiscrimination**  This is a required policy and was updated by the Board of Education on April 17, 2012. The policy was reviewed and is okay as it stands. It was noted that the regulation needs to be updated. Dr. Charles will review the CABE regulation and then when it is prepared, have it posted online.

The Policy Committee suggested the next policies to review would be: #5118 Nonresidence attendance. #5125 Student Ed Records & Notification of Parental/Student Rights #5145.15 – Directory Information Series 1000 – Review Bylaw #9271 – Conflict of Interest Code of Ethics – delete??

The next Policy Committee meetings will be scheduled for Tuesday, November 20, 2012, at 8:00 A.M. in the Board Room of the Dr. Alfred B. Tychsen Administration Building.