Board of Education Policy Committee Members Present:
Sheila Daniels, Chair, and Ava Hart

Also Present:
Dr. Patricia Charles, Superintendent, Richard Meier, Facilities Director, Carole Passarelli, Nurse Consultant, and Kathleen F. Bengtson, Administrative Assistant

The following policies were discussed:

#5141.27 – Use of Automatic External Defibrillators (AEDs) Carole Passarelli stated the existing policy is seven years old and there have been revisions to the legislation. Dr. Charles’ issue with this policy is bigger than updating policy. The way the new law is written, two or more people, along with the school nurse, will be trained in use of the AED device. Her concern is that we have certified people in attendance at all events. Do we have enough money to comply with these requirements? Should we purchase more AEDs if this is the case? Could we train all custodians? Pat is worried about having someone there for every event. Richard Meier said he would check with the City to see if they have a trainer available. In Westbrook, Pat noted that they had all the 8th graders trained. Richard asked, “Can we live with having two people at an event- Cost wise?” The best cost right for equipment runs $1,900 per unit. (5 year battery and 2 year pads.) There will be an annual fee for the maintenance check. Pads must be changed every two years. Richard has been talking to Elizabeth Nocera, who is checking into vendors and grants available. Bottom line would probably cost about $2,000 per unit. Carole said we need to have the units accessible within a three-minute walk from the medical event. Richard said we should make a plan (projection) on how we would distribute the AEDs as they become available.

We need to have a policy and plan for the AEDs we now have at WMS & MHS. Shall we move forward, cost of training and commitment of time. We should update the response manuals on the website. Richard will look them over. Change names to titles. Kathy will take the current manuals off the website until we have updated them.

The Policy Committee agreed we need a plan. Equity issue is important. If we can’t put one in each elementary school, we shouldn’t go forward.

Sheila stated we might be able to get the PTAs to contribute to the purchase of these units. Richard stated all units purchased must be the same specs and model chosen by the District. Carole said the underlining piece is we need to get the AEDs we have identified so all are consistent.

We will need a policy and plan for the existing AEDs.
Richard pointed out we will need a plan for the emergency action response plan if a school has an athletic department they must also have a plan.

Richard said maybe insurance company has a program that we can utilize. Future plan is to provide it to other schools.

Maybe get some money from other budgets, little bit from PTA, Grants, etc. Sponsors from businesses. Maybe we could have a fund raiser. Possibly United Way would donate.

It was noted, if an AED is moved to another area in the school, it must be communicated to the trained authorized users.

The CABE proposed policy was reviewed and accepted with a few minor changes.

The Policy Committee recommended this New policy be presented to the Board of Education at its next meeting and will require two readings. All members agreed.

Regulations and Plans will be prepared by Administration.

# 4119 Inappropriate Behavior. This proposed policy was reviewed at the last meeting. Sheila wanted to know why it was not brought to the Board. Dr. Charles replied she had sent it to the Board’s Attorney, Leander Dolphin, who emailed a quick review on this policy. Attorney Dolphin questioned whether we needed a policy as there is the Professional Teachers Code. The Committee discussed this email--- Pat brought her response to the committee and wanted to know whether we wanted her to review it more. Pat said she would send the Professional Teachers code to Kathy to make sure it is on the website.

The Policy Committee agreed to further review this policy again at the next meeting.

The Policy Committee suggested the next policies to review would be:

1. #4119 – Inappropriate Behavior
2. #4152.6 – Family and Medical Leave Act
3. CABE and Shipman and Goodwin Policy Services Information
4. Series 1000 - Review

The next Policy Committee meetings will be scheduled for Tuesday, September 17, 2013, at 8:00 A.M. in the Board Room of the Dr. Alfred B. Tychsen Administration Building.

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