MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE
Minutes
Thursday, August 28, 2014
Dr. Alfred B. Tychsen Administration Building
3:00 P.M.

Board of Education Policy Committee Members Present:
Sheila Daniels, Chair, and Ava Hart

Also Present:
Dr. Patricia Charles, Superintendent, Kathleen F. Bengtson, Administrative Assistant, Elizabeth Nocera, Director of Grant Services, and Donna Marino, Parent Teacher Coordinator.

Dr. Charles presented mandated policies she had received from Attorney Littlefield of the law firm Shipman & Goodwin. Attorney Littlefield had recently given a workshop on the legal changes affecting the school districts. The policies as follows:

Series 1000 School Security and Safety

Pat Charles will email the Individual Principals:

- instructing them to put on their school website, the school’s climate goals.
- also asking them how they will be conducting their safety committee separately or together with the data team.

Kathy will check with CABE to determine what number should be assigned to this policy.

The Policy Committee recommended this new mandated policy be presented to the Board of Education at its next meeting as a first and final reading. All members agreed.

Series 5000 (5131.911) Bullying - Elizabeth Nocera and Donna Marino also addressed the committee on this policy. There was a full discussion concerning the policy and the data they have received concerning the surveys. The requirement to start the surveys was 2012

The Policy Committee decided to use the bullying policies recommended by Shipman & Goodwin. Ava stated she believes we should have an individual policy for bullying and school climate plan. Dr. Charles suggested we could insert in the plan wording to refer to the website for each individual school’s plan. Elizabeth stated it seems like the annual plan will be a flowing
and moving plan, not something static and should not be put in the plan (old regulation). It was determined to use three documents:

- Policy,
- Plan
- Annual Safe School Climate Strategies

Donna noted our data was just released in June. Questions were asked concerning when to have the annual surveys so the data can be used effectively in the plan

The Safe School Climate Plan requires submission to the State by September 1, 2014.

We will change plan name to Annual Safe School Climate Strategies dated October 2013. Update the policy and plan, along with putting the draft watermark on it.

A letter and the three documents policy, plan & strategies will be sent out tomorrow, Friday, August 29, 2014.

The Policy Committee recommended this new mandated policy #5131.911 and plan #5131.911 be presented to the Board of Education at its next meeting as a first and final reading. All members agreed.

The following policies were also discussed at Attorney Littlefield’s workshop and will be put on the next Policy Committee agenda:

Series 5000 (5141.21) Administration of student medications in Schools

Series 5000 (5114) Suspension and Expulsion

Series 5000 (5131.6) Drug and Alcohol Use by Students

Also to be address will be:

- #4131 Staff Development
- #4118.234 Personnel - Psychotropic Drug Use
- #5141.23 Students - Psychotropic Drug Use

The next Policy Committee meetings will be scheduled for Tuesday, September 16, 2014, at 8:00 A.M. in the Board Room of the Dr. Alfred B. Tychsen Administration Building.

kfb