### Agenda/Minutes

**School Data Team**

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<tr>
<th>Expected Outcomes</th>
<th>Review Meeting Norms</th>
<th>Norms</th>
<th>Item</th>
<th>Agenda</th>
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**Notes:**
- Reviewed norms and roles
- Recognize effective adult actions
- Share data driven academic or behavioral celebrations

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<tr>
<th>Processed at each meeting</th>
<th>Uniform norms are established and</th>
<th>Data Team standards for school</th>
<th>Self-assess using</th>
<th>15 minutes</th>
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**Notes:**
- Invite parent representative from climate committee and student from PRIDE peer leader starting September 2012. Would
- Like to have a board of education member attend on a consistent basis

**Attendees:** Lowell, Adams, Dardy, Hand, Pelczar, Berry, Rauch, Garcia, Conway, Weiner, Seymour

**Date of Meeting:** May 15, 2012

**Time:** 8:00 a.m.
Need to complete adult action data—how effect student achievement
Action plan—what you need to be prepared for next meeting
Re-face-staff leadership meetings to resolve obstacles in the school along with the SDT
Evidence used to support discussion=IDT reports and discipline numbers
Focus monitor for next year—keep an eye on task—bring back the parking lot

Create common syllabus for each content area for next year before end of 1st-12th school year
Common grading philosophies

Lessen the variance from class to class in common course to better student achievement
Things that go in the grade book should be common
Common assessments/grading practices/expectations to better student achievement—moving towards this

Peer monitoring?

How do we know that ETS are being monitored with fidelity or is the conversation in IDT enough
Data collection, co-sourcing collaborative decision making
SDT determined that consistent improvement of instructional strategies need in IDT process
SDT formally monitored by IDT and SDT through reports

What were we doing in the past—what are we doing differently

Adult Practices
SMART goal—district directive was to not develop a new SIP with new SMART goal this year
Need to develop strategies for higher achieving students
IDT collected data on sub groups but need to look deep into their needs within and across curriculum
SDT should monitor IDT and write and monitor SIP—write the measurable indicators

SDT minutes will be posted on the website

Minutes posted on SDT—needs to be communicated to instructional data team—consistency is crucial
On agenda—description and expected outcomes need to be created for each agenda items
On agenda-decision and expected outcomes need to be created for each agenda items
Formal agenda Usually sent out less than a week in advance.
Some agenda items created for future meeting at previous meeting however some last minute tasks get sent out late.

No review of DIP or SIP in SDT

Regularly scheduled meetings however lack of subs required to cover meeting attendees
Real time roles—held back by technology delays
Post norms in meeting but they adhere to well

Administrators get called away from SDT at times due to emergencies
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<tr>
<td>Lack of time – outside over 45 minutes</td>
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<td>45 minutes</td>
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<td>Fire drill – remove from agenda due to IDT Progress Report</td>
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<td>Teams for next year interdisciplinary Further discussion of C. Weiner will compile current 9th grade at-risk student list and disaggregated data</td>
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<td>Grade Tier 2 and 3: look at last years 8th Grade at-risk students</td>
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<td>Freshman names of at-risk students</td>
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<td>Standard practices to display achievement results to the students - graphs, data walls etc. Involve students in discussion of data, bell consistency, set a high level of expectation, acknowledge academic success. High performance academic culture, study hall expectations, dress code, probabilistic cards and games, teaching bell to Climate: look deeper into March discipline to determine causes of higher incident rate. SDT could help develop a list of possible activities that teachers can use during CAPP for upper classmen Continue with rigorous strategies before breaks and end of year March and April have the most amount of discipline issues for 2 consecutive years</td>
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